

Amendment -1

The last date for submission of Tender has been extended to 15th May 2018

The Tender opening date will be on 15th May 2018 at 11 AM.

Project Management Consultants

Indian Jute Industries' Research Association (IJIRA) invites quotations from reputed civil engg/architecture firms for Project Management Consultancy (PMC) services for IJIRA including technical supervision for the proposed construction of elevated pathway and driveway at Indian Jute Industries Research Association at [17, Taratala Road, Kolkata-700088](#).

The work of PMC, in general, will involve preparation of tender documents, assistance in calling tenders, scrutiny of bids, selection of most suitable bidder, finalisation of contract, supervision, working out yardstick for running payments, scrutiny of contractor's bills before payment(s) and preparation of final bill etc.

Bids in sealed envelopes will be submitted in two parts: -

- Technical Bid – To include the firms profile, experience, trade license, IT return (latest), PAN/TAN, GST registration etc.
- Commercial Bid - Sealed rate (as percentage of the Project cost). Bidder to indicate mode of payment. **No advance payment will be admissible.**

Earnest Money – 2% of the total bid amount, to be deposited in the form of account payee Bank Draft in favour of Indian Jute Industries' Research Association.

*** Bids without the earnest money will summarily be rejected.**

Last date and time for submission of tenders: 07 May 2018 and 1200 hrs.

Opening of Bids: On 07 May 2018 At 1400 hrs. Technical bids will be opened first and evaluated first and shortlisted. Based on evaluation of technical bids, commercial bids of the shortlisted will be opened only for the shortlisted list.

Prospective bidders may visit site and consult IJIRA management on any working day (1100hrs to 1600 hrs) for clarifications, if any.