

INDIAN JUTE INDUSTRIES RESEARCH ASSOCIATION

17, Taratala Road

Kolkata – 700 088

TENDER DOCUMENT

PART – A

(QUALIFICATION DOCUMENT)

Name of bidder :

E-Mail id :

Cell No. : +91

WORK : Construction of Ramped pathway and Gate

SITE : 17, Taratala Road,
Kolkata – 700 088

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TENDER INVITATION LETTER
(PART – A , PRE QUALIFICATION)

To

M/s

Address

Sub : Inviting Tender for Ramped pathway & gate work .

Dear Sir ,

- I Tender in ' Two Bid System ' are invited by the Director, IJIRA, from competent and resourceful Contractors for the above mentioned job.
- II Signed and sealed Tender along with defined documents and EMD to be submitted to Director , IJIRA at 17 , Taratala Road , Kolkata – 700 088 , as per guidelines given in the document.
- III Part – A (Pre qualification) document will be opened for all Tenders . Part – B (Price bid) will be opened for Responsive and Pre Qualified Tenders only.
- IV The Director is neither bound to accept any Tender nor bound to assign reasons for non acceptance and his decision in the matter will be considered to be final and binding.
- V The entire cost or expenses of whatsoever nature incurred in connection with the submission of the tender document shall be borne by the Tenderer. The Tenderer shall not be entitled to claim for any cost, charges and expenses, incidental to or incurred by him through or in connection with his submission of the tender.
- VI The Tenderer should submit his tender after careful examination of these documents and proper site visit.

Yours sincerely

For Indian Jute Industries Research Institute

INFORMATION TO TENDERER
(PART – A , PRE QUALIFICATION)

- I The work is construction of 2 nos ramps , a central platform and entry gate.
- II The work location is at 17, Taratala Road, Kolkata – 700 088
- III The Part – A (Pre Qualification document) is only meant to pre qualify and short list Tenderers for opening of Part – B (Price bid).
- IV The last date and time for submission of this document is 21st. June , 2018 and 12PM.
- V All the pages of this document need to be signed only by the authorized person with seal of the Tenderer.
- VI The hard copy Tender document only need to be filled up , signed with seal and submitted along with defined supporting documents. All supporting documents also to be signed with seal.
- VII The Tender document and all the supporting documents need to be signed only by the authorized person with seal of the Tenderer.
- VIII An EMD of Rs. 30,000/- in form of Demand Draft from Nationalized Bank , in favour of ‘ Indian Jute Industries Research Association ‘ , payable at Kolkata, to be submitted along with Part – A. Cheque is not acceptable. The EMD for unsuccessful Tenderer will be returned within 90 days from date of submission of Tender. For successful Bidder the EMD will be converted to be a part of security retention. If the successful Bidder does not accept the job , the EMD will be forfeited.
- IX Both Part – A & Part – B to be enclosed in separate sealed envelopes. Then both the sealed envelopes to be enclosed in a third sealed envelope and submitted.
- X The Part – A envelope to be clearly marked as ‘Part – A’ and the ‘Part – B’ as Part – B. All the envelopes to be addressed to The Director, Indian Jute Industries Research Association, 17, Taratala Road, Kolkata- 700 088 and marked as, ‘Tender for construction of Ramped pathway and Gate.’
- XI The Tenderer may attend a ‘Pre bid meeting’ at 3 PM on 18th. June , 2018 at 17 , Taratala Road , Kolkata – 700 088 to sought any clarification.
- XII Successful Tenderer have to enter into a standard contract with the Client.

REQUIRED QUALIFICATIONS OF TENDERER

(PART – A , PRE QUALIFICATION)

- I The Tenderer should be an organization in business of Civil Construction works in the same title for at least last 05 years.
- II The average annual turnover of the Tenderer, from business of Civil Construction work only, for the last three financial years (year ending 31/03/2017) should be at least Rs. 50 Lakh.
- III The Tenderer should not be an organization 'Black listed' by any Government, Semi Government or Government Undertakings. Self declaration on letter head to be given on the same.
- IV The Tenderer should have completed atleast one single project involving job of Civil Construction for Govt. or Semi Govt. organization of work of value at least Rs. 20 Lakh within last two years.
- V The Tenderer should have PF & ESIC registration.

FORWARDING LETTER FROM TENDERER
(PART – A , PRE QUALIFICATION)

To

Director

Indian Jute Industries Research Association

17, Taratala Road

Kolkata – 700 088

Sub : Submission of Tender (Part – A) for Ramped pathway & Gate work

Dear Sir,

This has reference to your 'Notice Inviting Tender' for the captioned job.

I tender my Pre Qualification (Part – A) for the same along with defined EMD.

Following table gives data on our qualification.

Your sincerely

Name :

Designation :

Organization :

Date :

Place :

Sign with seal

Enclosures : Annexure – 1 (Trade License)

Annexure – 2 (PAN)

Annexure – 3 (ITR , PL & Balance sheet signed by CA with seal)

Annexure – 4 (Self declaration on Not Black listed)

Annexure – 5 (Work order & completion certificate)

Annexure – 6 (PF Registration)

Annexure – 7 (ESIC Registration)

Annexure – 8 (Letter of authority of signing)

Annexure – 9 (EMD)

QUALIFICATION DATA
(PART – A, PRE QUALIFICATION)

SL	Required qualification	Details with data matching the qualification (To be filled by the Tenderer)	Supporting documents
I	In similar business for last 05 years.		Annexure – 1 & 2 (Trade License & PAN)
II	Average annual turnover for 2014 – 2015, 2015 – 2016 and 2016 – 2017 should be at least Rs. 50 Lakh.		Annexure – 3 (ITR , PL & Balance Sheet of the 3 years signed by a CA with seal)
III	Not 'Black Listed'		Annexure – 4 (Self declaration on letter head)
IV	One single project of <u>Civil</u> Construction completed of value atleast Rs. 20 Lakh within last 2 years		Annexure – 5 (Work order & completion certificate)
V	PF & ESIC Registered		Annexure – 6 & 7 (PF & ESIC registration certificate)

INDIAN JUTE INDUSTRIES RESEARCH ASSOCIATION

17, Taratala Road

Kolkata – 700 088

TENDER DOCUMENT

PART – B

(PRICED BID DOCUMENT)

Name of bidder :

E-Mail id :

Cell No. : +91

WORK : Construction of Ramped pathway and Gate

SITE : 17, Taratala Road

Kolkata – 700 088

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TENDER INVITATION LETTER

(PART – B , PRICE BID)

To

M/s

Address

Sub : Inviting Tender for Ramped pathway & gate work

Dear Sir,

- I 'Price bid' are invited by the Director, IJIRA, from competent and resourceful Contractors for the above mentioned job.
- II Signed & Sealed 'Price bid' to be submitted to Director , IJIRA at 17 , Taratala Road , Kolkata – 700 088 , as per guideline given in the Part - A and Part B of Tender document.
- III The Part – B of 'Pre qualified' and 'Short listed' Tenderers only will be opened.
- IV The Director is neither bound to accept any tender nor bound to assign reasons for non acceptance and his decision in the matter will be considered to be final and binding.
- V The entire cost or expenses of whatsoever nature incurred in connection with the submission of the tender document shall be borne by the Tenderer. The Tenderer shall not be entitled to claim for any cost, charges and expenses, incidental to or incurred by him through or in connection with his submission of the tender.
- VI The Tenderer should submit his tender after careful examination of this document and proper site visit.

Yours sincerely

For Indian Jute Industries Research Institute

INFORMATION TO TENDERERS

(PART – B , PRICE BID)

- I The work is construction of 2 nos. ramps , a central platform and entry gate.
- II The work location is 17 , Taratala Road , Kolkata – 700 088
- III The estimated work value is Rs. 15 Lakh
- IV The work to be completed in 30 days from date of Notice to proceed with the work
- V The defect liability period will be 12 months from the date of handover.
- VI There is no form of advance payment.
- VII 10% retention money will be deducted from each R/A bill, to be released after DLP.
- VIII The rate of items will be complete with all materials, labour, machineries , scaffolding, safety arrangement , technology, testing of materials ,overheads, profit, royalties, statutory expenses related to Labour license , Insurance, PF, ESI etc. & Taxes (except GST). GST will be paid extra as per prevailing law.
- VII The quantities of items in BOQ are tentative. Engineer may add or reduce the quantities during execution. Payment will be done as per actual execution, after entered into JMS.
- VIII There is no provision of price escalation whatsoever.
- IX Liquidated damage @ 1% of balance contract value will be deducted for each week delay in handover after 30 days.
- X Payment will be done against R/A bills within 30 days from date of certification by Engineer.
- XI The Contractor have to manage any local & site problem and security of his tools, tackles, materials & machineries' of its own.
- XII Client will provide vacant workers hutment space to accommodate labour. Workers' toilet will be provide by Client but Contractor have to regularly disinfect the toilets used by them at no extra cost.
- XIII Power & water will be provided by client free of cost, at source point. Contractor have to draw it to work point at own arrangement.
- XIV General illumination of site is available but Contractor have to arrange his work specific illumination

FORWARDING LETTER FROM TENDERER

(PART – B , PRICE BID)

To

The Director

Indian Jute Industries Research Association

17, Taratala Road,

Kolkata – 700 088

Sub : Submission of Tender (Part – B) for Ramped pathway & Gate work

Dear Sir,

This has reference to your 'Notice Inviting Tender' for the captioned job.

I tender my Price bid (Part – B) for the same of total value Rs. _____ plus GST.

The 'Priced Bill of quantity' is in the following pages.

Your sincerely

Name :

Designation :

Organization :

Date :

Place :

Sign with seal

PRICED BILL OF QUANTITY

(PART – B , PRICE BID)

Sl	Description	Unit	Qtn	Rate (Rs.) In Words & Fig.	Amount (Rs.)
1	Hiring, painting and installation charges for diversion signage on 1.20m high suitable M.S. frame as per direction of Engineer.	No	02		
2	Hiring and installation charges of suitable 1.8m height C.G.I. sheet barricade for one month as per direction of Engineer.	M	40		
3	Transplantation of 1.5m high decorative plants as per direction of Engineer within a lead of 75m.	No	08		
4	Dismantling all types of masonry including plain cement concrete excluding reinforced cement concrete and scrapping & picking up old dilapidated mortar / plaster (Cement / Surki / Lime mortar) from the surface of old Brick faces including cleaning the frog without damaging the Brick and stacking the Bricks at Site / Stacking yard as per direction of Engineer within a lead of 75m including removing all debris rubbish from site complete.	Cum	15		
5	Dismantling all reinforced cement concrete incl. stacking serviceable materials & debris at site / Stacking yard as per direction of Engineer within a lead of 75m.	Cum	08		
6	Dismantling of metal road including bituminous & WBM layer and removing all debris rubbish from site complete.	Cum	10		
7	Hand breaking of all dismantled debris to a well graded size of 40mm ready for use in back filling.	Cum	25		
8	Surface Dressing of the ground in any kind of soil including removing vegetation inequalities not exceeding 15 cm depth and disposal of the rubbish within a lead upto 75 m as per direction of Engineer.	Sq.m	120		
9	Earth work in excavation of foundation trenches, in all sorts of soil including removing, spreading or stacking the spoils within a lead of 75 m. as per direction of Engineer. The item includes necessary	Cum	125		

	trimming the sides of trenches, levelling, dressing and ramming the bottom, bailing out water as required complete upto a depth of excavation not exceeding 1,500 mm.				
10	Filling in foundation or plinth by excavated earth in layers not exceeding 150 mm as directed and consolidating the same by thorough saturation with water, compaction complete. (payment to be made on measurement of finished / compacted quantity). The items includes field compaction test as per relevant IS code.	Cum	15		
11	Laying single Brick Flat Soling using recovered bricks from dismantling of masonry including ramming and dressing bed to proper level and filling joints with local sand.	Sq.m	12		
12	Plain cement concrete (1:3:6 proportion) with graded stone chips (20 mm nominal size) excluding shuttering in foundation.	Cum	25		
13	Brick work (250mm & above thk.) with 1st class bricks in cement mortar (1:4) in foundation, plinth & ground floor.	Cum	60		
14	Brick work (125mm thk.) with 1st class bricks in cement mortar (1:4) in foundation, plinth & ground floor.	Sq.m	100		
15	Plaster (20mm thk.) with sand and cement mortar (1:4) including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding /staging where necessary (Ground floor) also including cost of chipping over concrete surface.	Sq.m	120		
16	Hire and labour charges for shuttering with centering and necessary staging upto 4 m using approved stout props and ply board of approved thickness with required bracing for concrete slabs, beams and columns, lintels curved or straight including fitting, fixing and striking out after completion of works.	Sq.m	65		
17	Reinforcement for reinforced concrete work in all sorts of structures including distribution bars, stirrups, binders etc initial straightening and removal of loose rust (if necessary), cutting to requisite length, hooking and bending to correct shape, placing in proper position and binding with 16 gauge black annealed wire at every	Kg	1100		

	intersection, complete as per drawing and direction of Engineer.				
18	Reinforced Cement concrete (M20 grade) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement in ground floor and foundation.	Cum	20		
19	Filling in foundation or plinth by hand broken debris including proper compaction.	Cum	22		
20	Filling in foundation or plinth by silver sand in layers not exceeding 150 mm as directed and consolidating the same by thorough saturation with water, compacting with mechanical vibrator complete including the cost of supply of sand. (payment to be made on measurement of finished / compacted quantity). The items includes field compaction test as per relevant IS code.	Cum	180		
21	80 mm thick interlocking cobble stone design concrete paver block M-40 grade for medium-traffic zone as per IS: 15658-2006 over 20-40 mm medium sand bed & filling the interstices of blocks with fine sand by brooming & subsequent watering including cost of sand for sand bed and compacting with mechanical vibrator all complete as per direction of Engineer.	Sq.m	300		
22	500 X 300 X 150 X 100 mm concrete kerb stone block M-40 grade of approved quality including fixing the same with cement mortar (1:4) as per direction of Engineer.	M	30		
23	M.S. sliding & openable gate as per approved design made of strong M.S. frame work, intermediate stiffeners and round / square bars or angles. M.S. sheet (not less than 14 gauge) gussets, cleats etc. including necessary riveting, bolting, welding, locking and hanging arrangements, fitting & fixing and also fitting & fixing in position rails on any surface complete as per direction of Engineer. The items includes preparation of shop drawing and getting approved by Engineer.	Kg	1200		
24	Providing, installation & commissioning of Motor device with rack, Push Switch Make - TELCOMA-Evo1200- Italy for motorized sliding M.S. gate as in item no. 16	No	01		

25	Applying one coat primer & two coat exterior grade cement based paint of approved quality and shade on plastered or concrete surface including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction in Ground Floor / upto 4m. Make – ASIAN / BERGER / ICI	Sq.m	150		
26	Priming one coat on metal surface with synthetic oil bound primer and two coats of synthetic enamel paint of approved quality including smoothening surfaces by sand papering. Make – ASIAN / BERGER / ICI	Sq.m	20		
27	Providing & laying of 25mm dia. ISI marked PVC electrical conduit including necessary ties etc.	M	20		
	TOTAL				

Total in words :

Rates are including all taxes. Only GST will be paid extra.